

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Contract Change Order 14 for Emmett Sapp Builders Inc for The Villages Sumter County Service Center (Staff recommends approval.)

REQUESTED ACTION: **Approve**

☐ Work Session (Report Only) **DATE OF MEETING:** 11/8/2011
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: Emmett Sapp Builders
Effective Date: 12/8/2009 Termination Date: 12/31/2010
Managing Division / Dept: Facilities Development

BUDGET IMPACT: \$3,495.35
☐ Annual **FUNDING SOURCE:** Capital Outlay Construction Fund
☒ Capital **EXPENDITURE ACCOUNT:** 307-010-511-6506
☐ N/A

HISTORY/FACTS/ISSUES:

Increase in scope of work for Test & Balance of the second floor HVAC \$3,207.75 and to install new blinds for the small conference room next to the Building Dept. \$287.60.

**SUMTER COUNTY BOCC
CHANGE ORDER FORM**

PROJECT: The Villages Sumter County Service Center	CHANGE ORDER NUMBER:	14
	DATE:	11/8/2011
	ARCHITECT'S PROJECT NO.:	921
TO CONTRACTOR:	CONTRACT DATE:	12/8/2009
	CONTRACT FOR:	\$5,389,945.00

The Contract is changed as follows:

Increase in scope of work for Test & Balance of the second floor HVAC \$3,207.75 and to install new blinds for the small conference room next to the Building Dept. \$287.60.

Not valid until signed by the Owner, Architect.

The original (Contract Sum) (Guaranteed maximum Price) was	\$5,389,945.00
Net change by previously authorized Change orders	(\$229,882.32)
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	\$5,160,062.68
The (Contract Sum) (Guaranteed maximum price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$3,495.35
The new (Contract Sum) (Guaranteed maximum Price) including this Change order will be	\$5,163,558.03

The Contract Time will be (increased) decreased) (unchanged) by	0 Days
The date of Substantial Completion as of the date of this Change Order therefore is	

KP Studio Architect P.A.
ARCHITECT
537 NE 8th Ave
Address
Ocala FL 34470

Emmett Sapp Builders, Inc
CONTRACTOR
4430 NE 83rd Rd
Address
Wildwood FL 34785

Sumter County BOCC
OWNER
7375 Powell Rd
Address
Wildwood FL 34785

BY

BY

BY

Larry C. Krietemeyer-President

Emmett Sapp Jr.

Don Burgess - Chairman

DATE

DATE

DATE

Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD
WILDWOOD, FL 34785
(352) 748-1949

Change Request

To: DOUG CONWAY
Sumter County Board of Comm
910 N Main St Room 201
Bushnell, FL 33513
Ph: 352-793-0200 Fax: (352)793-0207

Number: 190
Date: 10/20/11
Job: 09-39 Sumter County Service Center
Phone:

Description: Second Floor HVAC Test & Balance

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is \$3,207.75
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow
Emmett Sapp Builders, Inc.

Approved by: _____
Date: _____

Cc:

Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD
WILDWOOD, FL 34785
(352) 748-1949

Change Request 190 Price Breakdown
Continuation Sheet

Description: Second Floor HVAC Test & Balance

Description	Labor	Material	Equipment	Subcontract	Other	Price
Second Floor HVAC Test & Balance				\$2,725.00		\$2,725.00
Supervision 6 hrs @ \$40.00 per	\$240.00					\$240.00
Project Management 2 hrs @ \$45.00 per	\$90.00					\$90.00
Subtotal:						\$3,055.00
Markup				\$3,055.00	5.00%	\$152.75
Total:						\$3,207.75



SOUTHERN INDEPENDENT
TESTING AGENCY, INC.

Testing & Adjusting of Building Environmental Systems

138A Whitaker Road • Lutz, FL 33549 • (813) 949-1999 • Fax (813) 949-5084

TESTING & BALANCING PROPOSAL

Submitted to: EMMETT SAPP BUILDERS, INC. Date: 10/20/11
Attn: MR. SHELTON CROW Email: SCrow@EmmettSappBuilders.com
Project: VILLAGES SUMTER COUNTY SERVICE CENTER – 2ND FLOOR
Address: 7375 COUNTY ROAD 139, WILDWOOD, FL 34785

SITA – Southern Independent Testing Agency, Inc. hereby submits the following proposal for testing, adjusting and balancing (TAB) of the HVAC system(s) for the above referenced project. All work will be performed in accordance with plans/drawings M201, dated 10/14/09, revision -, and specifications related to the TAB section -, addendum -. Certification AABC X, NEBB -, P.E. -.

Our quotation is based upon the quantities indicated by the following EQUIPMENT SUMMARY:

RTU / AHU UNDER 1,000 CFM		PUMP - CW / HW	
1,000 TO 10,000 CFM	4	CHILLER H2O COOLED	
OVER 10,000 CFM		CHILLER AIR COOLED	
FAN COIL UNITS		TOWER	
INCREMENTAL UNITS		FLOW DEVICES	
DUCT TRAVERSE	7	ULTRASONIC METER TESTING	
VAV BOXES	3	COILS C.W.	
FAN POWERED BOXES		COILS H.W.	
SUPPLY / RET / EXH OUTLETS	66	COILS DX	4
OUTLETS OVER 15' HEIGHT		UNIT HEATER / REHEAT COIL	
EXH / SPLY FANS UNDER 500 CFM	2	DUCT HEATERS	4
500 TO 1,500 CFM		BOILER / EXCHANGER	
OVER 1,500 CFM		SPLIT-AIR CONDENSER	
LAB / KITCHEN HOODS		CONDENSER SECTION	
DUCT SMOKE DETECTORS		SOUND TEST PER LOCATION	
SMOKE TEST		VIBRATION EQUIPMENT TESTS	
T-STAT TEMP / HUMIDITY	6	DUCT LEAKAGE TEST / WITNESS	
ROOM PRESSURE TEST		MEETINGS / INSPECTIONS	
STATIC PRESSURE PROFILE		NATIONAL PERFORMANCE GUARANTY	

The following documents will be required to allow for proper preparation of the referenced project.

1. A contract and/or purchase order.
2. One complete set of plans & specifications (**mechanical only**).
3. One complete set of approved equipment submittal data.
4. Addenda and/or project modifications.

Our proposal is firm for 60 days from this date. Should changes or deviations to the above noted quantities take place, and/or motor/sheave changes take place after initial testing, and/or corrections of items be uncompleted after second inspection, SITA will be entitled to an extra charge over and above this original proposal. Control software and connectors, required to verify and operate the mechanical systems, are to be provided by the Controls Contractor.

Fee for Services: **\$2,725.00**

Presented by: **KEITH W. BUNNER**

Authorized Acceptance Signature / Date

Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD
WILDWOOD, FL 34785
(352) 748-1949

Change Request

To: DOUG CONWAY
Sumter County Board of Comm
910 N Main St Room 201
Bushnell, FL 33513
Ph: 352-793-0200 Fax: (352)793-0207

Number: 191
Date: 10/20/11
Job: 09-39 Sumter County Service Center
Phone:

Description: Supply and Install Window Shades in Room 110

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is \$287.60
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow
Emmett Sapp Builders, Inc.

Approved by: _____
Date: _____

Cc:

Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD
WILDWOOD, FL 34785
(352) 748-1949

Change Request 191 Price Breakdown
Continuation Sheet

Description: Supply and Install Window Shades in Room 110

Description	Labor	Material	Equipment	Subcontract	Other	Price
Window Treatment				\$271.19		\$271.19
Subtotal:						\$271.19
			Markup	\$271.19	5.00%	\$13.56
			Bond	\$284.75	1.00%	\$2.85
Total:						\$287.60

From: Brenda
To: Shelton Crow
Subject: RE: NEW BLINDS FOR SMALL CONFERENCE ROOM NEXT TO BUILDING DEPT. AT SCSC
Date: Thursday, October 20, 2011 4:28:17 PM

Hi Shelton,

The shade for service center would be 271.19 including tax and installation. !0 day lead time from order.

Thanks,
Brenda

From: Shelton Crow [mailto:scrow@emmettsappbuilders.com]
Sent: Thursday, October 20, 2011 10:20 AM
To: Brenda
Cc: Conway, Doug; Fitzpatrick, Annette
Subject: RE: NEW BLINDS FOR SMALL CONFERENCE ROOM NEXT TO BUILDING DEPT. AT SCSC

Thank you Brenda - we are still waiting for the county to approval the Fire Station Shades

Thank you,
Shelton Crow
Emmett Sapp Builders, Inc.
352-748-1949 office
352-748-1065 fax
352-483-6686 cell

From: Brenda [mailto:brenda@verandahomefurnishings.com]
Sent: Thursday, October 20, 2011 9:45 AM
To: Shelton Crow
Subject: RE: NEW BLINDS FOR SMALL CONFERENCE ROOM NEXT TO BUILDING DEPT. AT SCSC

Will get to you by Friday.

Any news on the Fire Stations?

Thanks,
Brenda

From: Shelton Crow [mailto:scrow@emmettsappbuilders.com]
Sent: Thursday, October 20, 2011 9:10 AM
To: Brenda
Cc: Bill Miller
Subject: FW: NEW BLINDS FOR SMALL CONFERENCE ROOM NEXT TO BUILDING DEPT. AT SCSC

Brenda,
The county would like to add shades in Room 110 of the Service Center. Please measure and send a proposal.

Thank you,
Shelton Crow
Emmett Sapp Builders, Inc.
352-748-1949 office
352-748-1065 fax
352-483-6686 cell

From: Bill Miller
Sent: Thursday, October 20, 2011 9:08 AM
To: Shelton Crow
Subject: NEW BLINDS FOR SMALL CONFERENCE ROOM NEXT TO BUILDING DEPT. AT SCSC

SHELTON, DON'T FORGET TO GET PRICE FOR DOUG. BILL

ExchangeDefender Message Security: [Check Authenticity](#)

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 9.0.917 / Virus Database: 271.1.1/3959 - Release Date: 10/19/11 10:06:00

ExchangeDefender Message Security: [Check Authenticity](#)

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 9.0.917 / Virus Database: 271.1.1/3959 - Release Date: 10/20/11 02:34:00